

Swilland and Winesham grouped Parish Council  
Clerk: Mrs.Libby Cotton, The Old Vicarage, Swilland, IP6 9LP  
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Minutes of Parish Council meeting held on Monday 7<sup>th</sup> July 2008 at Winesham Village Hall.

Present: Mr.Lightfoot, Mr.Cotton, Mr.Rush, Mrs.Reynolds, Mrs.Camp, Mr.Coe, Mrs Shaw, Mr.Noble Mr.Hindle, Mr.Nicoll, Mr.Laughlin, Councillor Bellfield. Also Mr.and Mrs Bailey.

1. Apologies received from Mr.Lea and Mr.Tyrrell.
2. The minutes of the previous meeting were approved unanimously.
3. Declarations of interest: Mr.Cotton in respect of Clerk's salary and Broadband payment.  
Mrs.Camp – payment to SBS. Mr.Lightfoot payment to self.
4. County councillor's report: Mr.Bellfield reported that two new Unitary Councils have been proposed by the Boundary Commission: 1) Ipswich with Felixstowe which includes Martlesham, Shotley, Bealings, Playford and 2) the rest of Suffolk excluding Lowestoft). There will be further discussions prior to putting a view forward on the proposals by 26<sup>th</sup> September deadline. The Council will finalise its views at the next parish council meeting on 17<sup>th</sup> September.

Mr.Bellfield also noted that Suffolk County Council is one of the top-rated councils in the country – 85% of local government expenditure in Suffolk is administered by SCC.

5. Police report: none.
6. Finance: the following payments were agreed unanimously: Clerk's salary  
£365.31

Elmy – grasscutting	£331.36
To approve retrospectively:	
Derek Austin – audit	£ 40.00
Phil Keys – bus-shelter roof repair	£ 40.00
D Cotton – Bullguard sub	£ 64.99
J.Lightfoot – SBS stationery	£ 8.50

Mr.Cotton reported that not all risk assessments have been completed – Mr.Lea has yet to complete the Youth Club one. Mr.Rush, re the playarea at Winesham School said that the problem was with inspection of the equipment. There should be one each day, which the school used to do during term time. Mrs.Hubbard the head teacher has said that the school will not be using the facility during the school day, thus they will not be checking the equipment. The Parish Council therefore needs to organise inspections – it was suggested that Annette Law who runs the playgroup might be approached. There is an annual inspection of the equipment which is done through the school. It was suggested a weekly tick list should be made to ensure that there are no problems. It was agreed that Mr.Rush would ask Mr.Lea if he might be willing to do this, Mrs.Shaw and Mr.Noble also

volunteered to help.

7. EDF: Following recent severe power outages in the village Mr. and Mrs Bailey had requested that the Parish Council try to approach EDF to try to find out a) the reason for the problems, b) whether it is known where the particular cause of the cuts is and c) what plans EDF may have for updating the power cables etc. Mr. Lightfoot proposed that we ask EDF for a meeting with some representatives from the Council present as well. He would action this.

8. Highways: a) Mr. Noble had nothing to report on SORR.

b). Speeding- Mr. Lightfoot had sent out copies of the reply he had received to his letter about the speeding problems. He said he would be responding as he felt it was not a satisfactory reply. Mr. Bellfield would be sent a copy of the correspondence in the hope he could help with the problem.

c) Speedwatch: Mr. Lightfoot said that the organisation of the scheme had now been devolved to the local SNT team. They are looking for a group of villages to share the cost of the necessary kit which has been reduced. They need a minimum of 6 volunteers (so far we have one) and any volunteers will have to be vetted by the police. Mr. Lightfoot asked for the Council's approval to go forward with the scheme. This was given.

d) Hall lane car park: following complaints from residents about the condition of the surface of the lane from Hall lane down to the car park Mr. Cotton had ascertained that two of the houses backing onto it have a licence to use it but are required to pay a share in the upkeep. Letters have been sent to the relevant householders and Mr. Cotton suggested an on-site meeting with all involved to discuss this. Mr. Rush has already received two quotes for repairing the damage – these range from £3,150 to £2,600. There will be further discussion on this.

9. Footpaths- There was discussion about the Swilland footpaths and it was agreed that Mr. Cotton would find out which are cut regularly and which are covered by P3.

10. Trees and Hedgerows: Mrs. Reynolds has enough volunteers to cover all the areas needing mapping and she hopes to finish the job by the end of the year. She reported that there is a new tree officer at SCDC, Martin Minter.

11. Youth Club: there was nothing to report in Mr. Lea's absence.

12. Planning: minutes of the last meetings have been distributed.

Hastoe update: Mr. Lightfoot reported that it is planned to hold the open day(s) once work has started on site, towards the end of the summer.

Mr. Cotton asked if there had been any questions about right to retail at the nursery on Ashbocking Road. The Planning committee will revisit the original application.

13. PFMC: Mr. Coe has had four quotes for trimming the leylandii at the play area,

all of which had raised other problems with surrounding trees which might need some cutting back. He will ask for itemised quotes from them, and asked to be given the go-ahead to start with the work once these quotes had come. This was agreed.

14. VHMC: the issue of the car park limitations was raised again. It was agreed to

approach the owner of the field opposite informally to find out if it might be possible to ease matters..

15. Website: Mr. Laughlin is making good progress with this. Mrs. Reynolds has

agreed to be the 'Roving Reporter' for the village and is planning to distribute leaflets around the village asking people to provide material to be included. She has already put in a piece about the allotments.

16.SALC: nothing to report.

17.Swilland Bring Site: following complaints from a local resident it has now been agreed to try to find an alternative site in the Swilland. A group will get together one evening to try to find a more suitable one. (JL, JH, CR). Mr.Hindle asked about the caged off area in the car park – the clerk would contact Mrs Hubbard for any information.

Public Phone box closure: BT were proposing to close the 2 public phone boxes as usage is minimal. The Council did not support retaining the service, nor attempting to keep the red boxes in situ.

Talitha Kum Project: (previously Release). Mr.Lightfoot has had an interim report and we await further developments.

Emergency points of contact review: the clerk would contact Mike Topliss for details. Volunteers are needed to take responsibility for looking at the issues involved – it was suggested that this might be the clerk.

Post Office closure: this will take place on 23<sup>rd</sup> July and there will be a post office facility at the Baptist Church from 24<sup>th</sup> July.

18.Meetings for the year: Sept.17<sup>th</sup>

Nov. 19<sup>th</sup>

Jan. 21<sup>st</sup> 2009

March 18<sup>th</sup>

May 20<sup>th</sup> AGM

Mrs.Camp asked if there could be a rubbish bin provided by the new bus shelter in Weyland Road and the clerk agreed to look into this.