

Swilland and Winesham grouped Parish Council

Clerk: Mrs.Libby Cotton, The Old Vicarage, Swilland, IP6 9LP

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Minutes of the Annual General Meeting held on Wednesday 7<sup>th</sup> May 2008 at Winesham Village Hall.

Present: Mr.Lightfoot, Mr.Rush, Mr.Cotton, Mrs.Camp, Mrs.Reynolds, Mrs.Shaw, Mr.Noble, Mr.Tyrrell, Mr.Coe, Mr.Laughlin, County Councillor Peter Bellfield.  
One member of the public.

1. Apologies received from Mr.Lea and Mr.Hindle.
2. Election of chairman: Mr.Lightfoot was proposed by Mr.Cotton, seconded Mrs.Reynolds – elected unanimously.
3. Election of vice-chairman: Mr.Rush was proposed by Mrs.Reynolds, Seconded Mrs.Shaw – elected unanimously.
4. Standing Orders: these were adopted unanimously.
5. Election of Committee members:
  - Finance: Mr.Lightfoot, Mr.Cotton, Mr.Tyrrell, Mr.Nicol
  - Planning: Mr.Lightfoot, Mrs.Reynolds, Mr.Rush, Mrs.Shaw, Mr.Noble, Mr.Laughlin.
  - Footpaths: Mr.Hindle, Mrs.Camp, Mrs.Reynolds, Mr.Rush.
  - SALC: Mr.Lightfoot
  - Playing Field Management: Mr.Coe
  - Village Hall Management: Mrs.Shaw
  - Tree officer: Mrs.Reynolds
  - SORR rep: Mr.Noble
  - School rep: Mr.Rush
  - Website manager: Mr.Laughlin
  - Noticeboards: War Memorial – Mr.Nicol
  - Weyland Road – Mrs.Camp
  - Moon and Mushroom – Mrs.Shaw
  - Swilland corner - Mr.Cotton

Mr.Cotton asked whether we should have an allotment manager to try to promote greater use of this valuable facility, currently not fully taken up.

Mrs.Camp agreed to take on this position.

6. Declarations of interest: Mr.Cotton in respect of clerk's salary and broadband payment to himself, Mr.Coe Bespoke Log Cabin Company payment.
7. Minutes of the previous meeting were approved unanimously.

At this point Councillor Bellfield spoke – he had little further to report since The Annual Parish meeting but said that the Boundary Commission were looking into the various concepts on offer and we await results. The District Council is working smoothly. He urged the council to get in touch if there is anything that he can do to help.

Mr.Rush asked about Snoasis and was told that the planning decision is imminent.

The waste treatment plant will progress, be put out to tender etc, but as yet a start has not been made.

8. Finance: the following payments were approved:

Clerk's salary: £365.31

D Cotton broadband jan/apr £ 95.96

WVHMC hire/youth group £135.00 R

W Archer – bus shelter jan/mar £ 50.00 R  
Bespoke Log Cabin co. £152.28 R  
SALC £317.20  
Elmy Landscapes Ltd £331.36

Mr.Cotton presented the end of year figures which have been audited by Mr.Austin. These were approved unanimously.

Mr.Lightfoot asked that the Finance committee should consider the ownership status of the Village hall and the allotments at their next meeting.

9. Affordable Housing: Mr. Lightfoot had nothing further to report from the previous meeting. Funding is in place and the purchase of the land completed. There was discussion about the open day to be held but we have yet to make a decision as to a date etc.
- 10.Highways: Mr.Noble had nothing to report from SORR.  
Mr.Lightfoot reported some on-going documentation from the police on the Speedwatch issue. Volunteers would be needed to man the project if we proceed and the Clerk would put an item into the newsletter asking if anyone is willing to be co-ordinator of the scheme locally.  
Hall Lane – there has been a request that the Parish Council should repair the stretch of roadway from Hall Lane down to the public car park – this has become rutted due to water flowing off the hill and being channelled down the path. Mr.Rush has had quotes for various types of repair ranging from £3,000 to £1500. After discussion it was suggested that he look into a quote for rolling crushed concrete as an option. Mr.Cotton said he would look into the files to find out about the right of way situation as no-one seemed clear as to the status of the path (or the car park) re; the parish council.
- 10.Footpaths: Mr.Hindle was not present. The clerk was to remind him about the question of the Swilland paths and mowing which arose at the last meeting.
- 10.Planning: minutes of the last meeting (14<sup>th</sup> April) had already been distributed.
- 11.PFMC: Mr.Coe had sent councillors an email for information. He is waiting for one further quote regarding cutting the leylandii behind the play area.
- 12.VHMC: Mrs.Shaw reported that Heather Cade has retired from the committee and Geoff and Karen Lea are now in charge of hall bookings etc. Mr.Rush asked if there was any possibility of renting some space around the hall, e.g. the field opposite, to increase the facilities at the village hall.
- 13.SALC: Mr.Lightfoot had nothing specific to report but asked all councillors to consider the training courses on offer.
- 14.General correspondence: The mobile Library will now be at the Moon and Mushroom 10.45-11.00 and at Sunset Cottage 11.05-11.15 on alternate Thursdays. The clerk would put this in the newsletter.
- 15.Suffolk Boundary Review: Mr.Lightfoot thanked those who had sent comments in reply to his email but, as expected, there were a wide range of views. He has spoken to SALC and their view is that as there is insufficient information at present to make an informed comment and as they play a supportive role to PC's, they are not taking a view at this stage. Mr.Lightfoot has drafted an initial response to the Boundary Committee which he circulated to the meeting and it was agreed that this should be sent as a preliminary. There will be further discussion after July 7<sup>th</sup> when draft proposals will be published by the Boundary Committee
- 16.RSS Single Issue Review: Planning for Gypsy and Traveller accommodation in the East of England. Mr. Lightfoot said that there is pressure to take on 31 pitches in the SCDC area but the document is full of padding, deals with proposed numbers and specifically avoids any reference to locations. He had previously sent councillors a suggested paragraph for feedback– this was approved unanimously. He would be alert to any further developments.
- 17.AOB: the next meeting will be on Monday 7<sup>th</sup> July (N.B. this is a change.)

